

Request to Add/Alter Business Internet Banking

Business Internet Banking

Efficient payment system that allows multiple transactions to be submitted in a single file using internet banking.
Multiple user access to facilitate payments for accounts that require 2 or more signatories.

Account Name:

Member Number:

Please list all Savings Account Numbers to be linked to Business Banking:

Staff Use

Staff Use

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| | | | |
| | | | |

Authorised User Name:

User Member Number:

Level of Authorised Access*:

Signature:

Authorised User Name:

User Member Number:

Level Of Authorised Access*:

Signature:

Authorised User Name:

User Member Number:

Level of Authorised Access*:

Signature:

Authorised User Name:

User Member Number:

Level of Authorised Access*:

Signature:

***ACCESS LEVELS**

1-View Only Access
View Existing Batch Only

2-Create & Update Only
View, Create, Update Batch Only

3-Create Upload & Approve only
View, Create, Update, Delete and Approve Batch but not submit

4-Full
View, Create, Update, Delete, Approve & Submit Batch

| | |
|--|----------|
| Standard Limits | |
| ⌚ Standard Daily Limit for <u>all</u> transfers (Internal & External) | \$5,000. |
| ⌚ Standard Daily Limit for BPay® transfers | \$5,000. |
| ⌚ Standard Daily Limit for International transfers | \$2,000. |
| Requested Limits | |
| ⌚ Increased Daily Limit for <u>all</u> transfers (Internal & External) | \$..... |
| ⌚ Increased Daily Limit for BPay® transfers | \$..... |
| ⌚ Increased Daily Limit International transfers | \$..... |

NOTE: Request to increase standard limits are subject to Broken Hill Community Credit Union approval. For any approved request to increase daily limits, you must agree that you will be liable for ALL unauthorised transactions. You should consider additional insurance cover against any such losses. The Broken Hill Community Credit Union reserves the right to reduce these limits at any time.

Warning
The Broken Hill Community Credit Union can take no responsibility for loss arising from unauthorised transactions through Business Internet Banking.
Please read the below information carefully.
Your best protection against the possibility of unauthorised use is to:

| | |
|---|---|
| <ul style="list-style-type: none"> • keep your access codes secure and change them regularly; • ensure any PC you use has: <ul style="list-style-type: none"> ⌚ a firewall ⌚ a virus scanner; • ensure that you regularly update the firewall and virus scanner software. | <p><i>For our survey of home PC security, please complete the following:</i></p> <p>Do you use a firewall? Yes No What brand?.....</p> <p>Do you use a virus scanner? Yes No What brand?.....</p> <p>Do you regularly update your operating system? Yes No</p> |
|---|---|

In consideration of the Credit Union's agreeing to increase my Internet Banking Limit for transfers to 3rd parties, I agree to a variation of the EFT Access Facilities and EFT Conditions of Use as follows: For any unauthorised transactions that the Credit Union can prove, on the balance of probabilities, arose through:

- ⌚ my fraud;
- ⌚ failure to keep my Internet Banking access code secure;
- ⌚ failure to have operational virus scanners and a firewall instated on any PC I use to access my account through Internet Banking;
- ⌚ failure to regularly update the virus scanner and firewall.

For Business Internet Banking - I agree that my liability for unauthorised transactions will be up to a maximum of my Business Banking Limit for each day the unauthorised use occurred.

.....
Signature of Verified Officer/Authorised Person
.....
Signature of Verified Officer/Authorised Person

.....
Please print name
.....
Please print name

| |
|--|
| Staff Member's Signature Date |
|--|